



CITY OF HOUSTON

Job Posting

Applications accepted from	ALL PERSONS INTERESTED
Job Classification	Microbiologist I
Posting Number	PN# 105129
Department	Health & Human Services Department
Division	Communicable Disease
Section	Environmental/Water and Dairy Section
Reporting Location	1115 S. Braeswood
Workdays & Hours	M - F, 8 a.m. - 5 p.m.* (Some evenings & weekends) *Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Performs entry-level bacteriological, serological and virological laboratory work according to clearly prescribed procedures and laboratory techniques.

CORE FUNCTIONS

- Test potable and environmental water for coliform.
- Tests dairy products and frozen dessert for antibiotics, phosphatase, coliform bacteria, somatic cells, added water and bacterial counts.
- Tests food samples for pathogens.
- Performs appropriate Quality Control and Quality Assurance procedures and maintains relevant records.
- Participates in laboratory proficiency testing and certification programs.
- Checks in and processes laboratory specimens. Performs shipping and receiving are duties.
- Maintains supplies, organizes and cleans laboratory area and equipment.
- Operates autoclaves and glassware washers.
- Xeroxing and mailing of sample reports.
- Performs other duties as assigned.

WORKING CONDITIONS

This position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.

MINIMUM EDUCATIONAL REQUIREMENTS

A Bachelor degree in Biology, Bacteriology, Microbiology or a closely related field is required.

MINIMUM EXPERIENCE REQUIREMENTS None

MINIMUM LICENSE REQUIREMENTS None

PREFERENCES

- Some evenings and weekends, as needed.
- Good computer skills preferred.

SELECTION/SKILLS TESTS REQUIRED None

SAFETY IMPACT POSITION ☒ Yes ☐ No

This position is subject to random drug testing and if candidate is promoted into this position, he/she must pass an assigned drug test.

SALARY INFORMATION **GENERAL FUNDED POSITION**

This position is dependent upon continued available funds. If funding is no longer available, employee may be laid off or transferred. Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 14
\$861 - \$1,159 Biweekly \$22,386 - \$30,134 Annually

OPENING DATE June 8, 2005

CLOSING DATE Open Until Filled

APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. TDD Phone Number (713) 837-9496.

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